

कार्यालय, रक्षा लेखा महानियंत्रक

OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS

उलान बटार मार्ग, पालम, दिल्ली छावनी-110010

ULAN BATAR MARG, PALAM, DELHI CANTT.-110010

No. AN/III/2045/2/IPR/Corr./2015

Dated: 2nd January 2015

Important Circular

To

All the Pr.CsDA/CsDA/P.C. of A. (Fys.) Kolkata

Subject: Furnishing of Annual Immovable Property Return (IPR) for the year 2014 (position as on 01.01.2015):Sr.AOs/ AOs/ Hindi Officers/ Sr.PS.

Reference: This office letter/circular nos. AN/XIII/13006/Vol-XXII dated 22.08.2014, 27.08.2014, 10.09.2014 and 29.12.2014 addressed to the Pr.CsDA/CsDA/P.C. of A. (Fys.) Kolkata/CFAs (Fys.)/Pr. IFAs/IFAs with copy endorsed to various sections (Local) in office of the CGDA, Palam, Delhi Cantt.

In accordance with the provisions of Clause (ii) of Rule 18(1) of the CCS (Conduct) Rules, 1964, every Government Servant holding a Group "B" post is required to submit an Annual Return in such form, as prescribed, in this regard, giving full details regarding the immovable property inherited by him/her or owned acquired by him/her or held on lease or mortgage either in his/her own name or in the name of any member of his/her family or in the name of any other person. It has been prescribed in M.H.A., O.M. No. 25/10/55-Estt. (A) dated 12th January 1956, that such returns shall be submitted in the prescribed form in respect of the calendar year by 31st January of the next year. It has, however, been noticed that the Annual immovable Property Returns are not submitted in time, as required under the instructions referred to above.

2 As such, it is requested to enjoin upon all the officers (Sr.AOs/AOs/Hindi Officers/Sr.PS) serving under your proforma control (including IFAs) to invariably furnish the Annual Immovable Property Returns in the prescribed form in respect of the calendar year 2014 by 31st January 2015. Further, it may please be impressed upon all the officers that necessary details viz., Roster No, A/c No., name, place of the current office and date of birth may please invariably be furnished in the Annual Immovable Property Return to facilitate linking at this end.

3 Apart from above, it is observed that in many of the cases Annual Immovable Property Returns are not found endorsed with the requisite remarks "Current Annual IPR has been paired with previous Annual IPR and found correct", causing unnecessary correspondence in this regard. Hence, it is enjoined upon all the Pr. Controllers/Controllers that each Annual IPR may please be duly scrutinized and endorsed with the remarks that the "Current Annual IPR has been paired with previous Annual IPR and found correct". The Annual Immovable Property Returns so obtained may please be consolidated and forwarded to this HQrs. Office in one lot by 31st January 2015. It is also requested to confirm that Annual Immovable Property Return in respect of all the Sr.AOs/AOs/Hindi Officers/SPS serving under your organization have been forwarded to Hqrs Office.


4 It may also be impressed upon all concerned that the requirement of compliance of the instructions as contained in the M.H.A., OM No. 25/10/55-Estt. (A) dated 12th January 1956 may please be ensured. Any failure in this regard would entitle the reporting officers to take cognizance of the same while writing APARs of such officers.

5 Of late it has also been observed that officers while furnishing their Annual IPR write "no change", "same as last year" etc., which do not provide basis for scrutiny and further linking. In this regard, it is requested to enjoin upon all the officers under your proforma control to invariably furnish the full/complete detail of all the immovable property(ies) instead of above mentioned remarks.

6 Further it is also intimated for kind information that the Annual declaration/information or Return (as the case may be) regarding Assets and Liabilities by the Public Servants, {in consonance with the provisions of the Lokpal and Lokayuktas Act, 2013 (1 of 2014) and Public Servants (Furnishing of Information and Annual Return of Assets and Liabilities and the limits for Exemption of Assets in filing Returns) Rules, 2014, and this office various letters/circulars cited at reference} is also required to be furnished by each Sr.AOs/ AOs/ Hindi Officers/Sr.PS, apart from the Annual Immovable Property Return for the year 2014 (position as on 01.01.2015), as explained above.

7 The contents of this circular may please be circulated to all the officers under your *jurisdiction*.

8 Receipt of this circular may kindly be acknowledged.


(Sangeet)
Dy.CGDA (Admn)

Copy to:

1. EDP Wing (Local) -- With a kind request to upload the same on office of the CGDA's website.
2. AN-IV section (Local) -- For kind information and necessary action please.

(-Sd-)
(Sangeet)
Dy.CGDA (Admn)